



# TOWN OF SIDNEY

2440 Sidney Avenue Sidney BC V8L 1Y7  
Phone: 250-656-1725 | Fax: 250-655-4508  
Email: [licensing@sidney.ca](mailto:licensing@sidney.ca)



Account # \_\_\_\_\_

Licence # \_\_\_\_\_

## 2025 BUSINESS LICENCE RENEWAL FORM

Please complete this form and email it to [developmentsservices@sidney.ca](mailto:developmentsservices@sidney.ca). This will assist in ensuring relevant information is on file for your Business. If other information has changed such as ownership or location please submit a Change of Information form which can be obtained at [www.sidney.ca](http://www.sidney.ca) or at Municipal Hall.

### Business Information:

Company:		
Business Address:		
Business Address Line 2: (optional)		
City:	Province:	Postal Code:
Business Phone: (public number)	Cell:	Alternate Phone: (Optional)
Email Address:		

### Emergency Contact: (Required) (This information is provided to the Fire Department)

Last Name:		First Name:	
Contact Phone:	Cell:	Email:	

### Secondary Emergency Contact: (Optional)

Last Name:		First Name:	
Contact Phone:	Cell:	Email:	

### Please complete the relevant information for the business:

CRA Business Number		BC Incorporation Number	
Non-Profit Number		Trade Qualification Number	
Size of business area (ft <sup>2</sup> )		# of employees	
# of seats (inside)*		# of seats (outside)**	
# of parking spaces		# of children (daycare/child care facility)	
# of rental units ( rental buildings)		# of marina slips	
# of vending machines		# of quarters/seasons (if seasonal)	

Form completed by:

\_\_\_\_\_ Signature

\_\_\_\_\_ Print Name

\_\_\_\_\_ Position

\_\_\_\_\_ Date

By submitting this form to the Town, the above named applicant hereby declares that all the above information is correct and that they will comply with the Bylaws and Regulations of the Town of Sidney.